



## Celebrate your birthday with us at Southborough Recreation



Let Southborough Recreation run your child's next birthday party at the Art Center!

- All parties include two staff members to run all games and activities for up to 20 guests. (over 20 guests, extra staff will need to be added for an additional \$30)
- Full payment in the amount of \$170 is required in order to reserve your party
- If you choose to hire your own party planner, the fee is \$130 to host your event at the Art Center
- Birthday Parties must be booked at least 3 weeks in advance.
- Birthday party reservations must be cancelled at least one week in advance to receive a 50% refund.
- Parties include 1.5 hours of activities and 30 minutes for cake and goodies.
- You choose the party theme  
(ie: gym games, sports games, arts and crafts, tie dye, other activities may require additional material fees)
- You will need to provide paper goods, food, drinks and decorations.

### Birthday parties are available

Friday	3:30 to 5:30pm
Saturday	11am to 1pm (OR) 2pm to 4pm
Sunday	11am to 1pm (OR) 2pm to 4pm

Please complete a Birthday Party Registration Form, available on-line or in the office, and submit with full payment.

We look forward to running your child's next Birthday Party!



# Birthday Party Registration

Birthday Child's Full Name \_\_\_\_\_ Age on Birthday \_\_\_\_\_

Parent Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_



Date of Party \_\_\_\_\_ Time of Party \_\_\_\_\_  
(please see times below)

Theme of Party \_\_\_\_\_

Number of guests ( maximum 20) \_\_\_\_\_  
(over 20 guests, extra staff will need to be added for an additional \$30)

Birthday parties are available

Friday	3:30 to 5:30 pm
Saturday	11am to 1pm (OR) 2pm to 4pm
Sunday	11am to 1pm (OR) 2pm to 4pm



Birthday Party Package

- 1.5 hour of games and activities for up to 20 guests. (over 20 guests, extra staff will need to be added for an additional \$30)
- 1/2 hour for cake and goodies
- Full payment in the amount of \$170 is required in order to reserve your party
- Choice of party theme (ie: gym games, sports games, pottery, arts and crafts, tie dye, other activities may require additional material fees)
- Staff will provide the fun and clean up

Requested coach (may be at an additional cost) or games:

Additional Instructions/ Notes:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I have read the following registration and agree to follow all rules and policies wither expressed or implied. Birthday Parties must be cancelled at least one week in advance to receive a 50% refund.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

For Office Use Only

Date Rec'd \_\_\_\_\_

Check No. \_\_\_\_\_

Amount \$ \_\_\_\_\_